



## Millfields Pre-School Admission Policy

This is an admissions policy for Millfields Governors Led Pre-School. It has been drawn up in consultation with governors and ensures that Pre-School admissions are based on common principles.

All children have an entitlement to a maximum of 15 hours per week free early years education over a minimum of 38 weeks (570 hours per annum maximum). Some children whose parents meet certain criteria have an entitlement to 30 hours free funding.

It is an expectation that children use the first fifteen hours of their funding over five mornings and priority will be given to those children. For those who receive fifteen hours of funding additional hours may be paid for if lunchtimes and afternoons are required. This is to ensure consistency and continuity for the children, enabling them to access their number and phonics sessions in preparation for entry to Reception Class.

We accept children who are in receipt of their funding at the start of the term following their third birthday. We are also happy to accept privately funded children at the beginning of the half-term following their third birthday. (i.e. before their funding becomes available).

### Over subscription criteria

If the demand for places exceeds those available, the following criteria will be used to allocate places:

- \*'Children Looked after and previously \*'Children Looked after';
- \*\*'Children who have previously been in state care outside of England, and have ceased to be in state care as a result of being adopted;
- Children with additional needs\*\*\*, with priority given to those who meet the County Council's criteria for statutory assessment;
- Children wishing to access their full 15 or 30 hour entitlement.
- Siblings if the older sibling will still be on the roll at the school when the younger sibling starts in the Pre-School class;
- Children living nearest to the school measured by the shortest straight line distance.

**\*'Looked after'** means all those currently in care or accommodated by a Local Authority under the terms of the Children Act 1989 and children who were previously in care or accommodated by a Local Authority but immediately after being looked after, became subject to an adoption, a child arrangements order or special guardianship order.

**\*\*'By children previously in state care outside of England'**, we mean children who have been looked after outside of England by a public authority, a religious organisation or another provider of care whose sole purpose is to benefit society. The care may have been provided in orphanages or other settings. Independent supporting evidence will be required to be provided with the application.

**\*\*\*Additional needs** includes those children whose needs are monitored by LA or external support agencies. Needs may be physical / emotional / social or intellectual. The decision will be taken by the LA in consultation with the Headteacher, SENCo and early years teacher / co-ordinator.

The **sibling connection**, as well as brother and sister will include half-siblings, adopted children, step-siblings or a child of the parent/carers partner. They must also be living at the same home address. Children who are brought together as a family by a same sex civil partnership and who are living at the same address, are also considered to be siblings.

### **Access to statutory education**

Attendance at a Governor Led Pre-School does not give entitlement or greater priority for a reception place in the school providing the nursery provision, for the period of statutory education. Places in reception classes are allocated as per the admissions policy for the school.