

20th April 2020

Dear Parents/Carers,

We are delighted that your child will be joining us at Millfields First School in September 2020. We look forward to welcoming both you and your child to our Reception Class.

Ordinarily, we would be writing to you to invite you to a number of events and meetings. However, due to the current situation this is not possible.

We find ourselves in an unprecedented set of circumstances and anticipate the possible anxiety your family may currently feel about your child's transition into Reception. We would like to assure you that an induction process of some kind will take place; however currently you will understand that we cannot be specific about how and when. Schools are working within a constantly changing environment, with different versions of guidance coming from the DfE on a daily basis. We therefore ask for your patience whilst we put together plans which are practical, flexible and above-all mutually beneficial in supporting the best possible start to your child's school life.

As tempting as it might be to ring our school office with a list of questions, we ask that you please wait until you hear from us instead. We promise that we will be in touch soon to share our plans for induction once we are clearer about the way forward nationally. We will shortly be creating a new section on our website with information that you may need. We hope that many of your questions will be answered by visiting the page however, please do not hesitate to email our office on office@millfields.worcs.sch.uk if you have an urgent question and we will respond as soon as we can.

We fully understand how worried you might be about your child's induction but the most important thing at the moment is that you and your child are well and happy; we will be ready to resume learning quickly and positively when this is all over. Please be assured that we are committed to working through this challenging time together.

Uniform

Parents are able to order school uniform directly from our suppliers at www.schooltrends.co.uk. School uniform is also available from Bromsgrove school uniform shops. We recommend that you place your orders by the end of June to ensure they arrive in time. We are proud of our uniform and ask that children wear correct uniform at all times. For our full school uniform please see the list on our website.

Wrap Around Care

You may be aware that we run our own 'Before and After School Club' which is available from 7.30am each morning and from 3.15 - 6.00pm each afternoon. Space in our before and after school club is limited and we work on a first come first served basis. A booking form will be available on our school website shortly. We kindly ask that you complete and return your booking form to the school office by no later than Monday 6th July. Bookings are made and invoiced half-termly.

Finally, please could we ask parents to indicate on the confirmation form which Nursery or Pre-school setting your child currently attends. Our Early Years staff will be speaking to as many of the settings as possible during the Summer term and this information will help with this organisation.

We will be talking to pre-school and nursery settings, as we always do, to find out where your child is in their learning. We will also be talking to you directly to find out about your child's preferences; things they particularly enjoy, find difficult etc. These conversations will take place during parent consultations in the induction week in September. More information about this will follow once we have received your confirmation.

We ask that you return the attached 'Confirmation Form' to the school office by **Friday 1st May 2020**, so we can begin to make arrangements for your child's induction ready for their start in September, as well as confirming your place with the local authority.

Every single child in the country, who will start Reception in the autumn term, will be in the same position as yours. Our promise to you is that we will continue to work in partnership, to ensure your child's start to school is both as exciting and positive as we can collectively make it.

We look forward to welcoming you and your child into school once it is safe to do so.

Yours sincerely,



Mrs L Montandon
Headteacher

Reception September 2020 - Confirmation Form

Acceptance

Childs Name:

Date of birth:

I would like to accept the place offered to my child to start Millfields in September 2020.

Parent name:

Signed:

Current Pre-School / Nursery setting

My child currently attends: Pre-school /
Nursery setting.

Thank you for completing this form. Please return to school, either by post or by email, by **Friday 1st May 2020** along with your Before and After School Club booking form (if applicable).

We very much look forward to meeting both you and your child as their journey with Millfields First School begins.